



## RN Clinical Risk Manager

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Supervised by:	Executive Director
Location:	Sioux Falls, SD
Status:	Full Time
Salary:	Base in experience

### SDUIH Overview:

The South Dakota Urban Indian Health, Inc. (SDUIH) is a non-profit corporation that consists of two full-time primary care clinics. SDUIH is a comprehensive patient-focused health care organization. SDUIH corporate headquarters is located in Pierre and the agency reports to the Indian Health Service (IHS) in Aberdeen.

When you join our team at SDUIH, you're joining our Tiwahe (family). We believe that through equitable pay, flexibility, and centering employee wellness, we're creating systemic change that benefits everyone, especially our patients. Working with our medical, behavioral health, and cultural health teams, you'll improve the health and wellness of our patients and positively impact the health of our community. SDUIH is celebrating 45 years of care to our Native American Community. SDUIH employees enjoy traditional benefits, such as:

- Health Insurance – SDUIH pays 72% of the premium
- Life Insurance – SDUIH provides \$25,000, employees can purchase additional
- Sick leave of 40 hours per year
- PTO accrued at the rate of 5 hours each pay period
- Short-Term & Long-Term Disability provided by SDUIH
- 11 paid holidays each year
- 401 (K) retirement with a company match of 100% of the first 4% the employee contributes
- Wellness Days

### Position Summary:

The RN Clinical Risk Manager is responsible for the day-to-day administration of SDUIH Clinical Risk Management Program and provides support to the SDUIH Liability Insurance Program. The RN Clinical Risk Manager assumes direct responsibility for incident investigation and identification/management of areas considered to be risk management liabilities. The RN Clinical Risk Manager acts as a consultant to medical providers, leadership, and staff on matters of clinical

risk management. The RN Clinical Risk Manager serves as a member of the risk management team which aims to mitigate risk to SDUIH and ensure quality of care in a constantly changing health care environment.

## **Duties and Responsibilities:**

- Utilizes a high degree of judgement, prioritization, problem solving, and decision-making to complete a comprehensive review of quality-of-care incidents.
- Evaluates potential and/or actual patient harm clinical incidents to ensure a multi-disciplinary, risk-based approach is taken to effectively learn from unanticipated outcomes, patient safety events, sentinel events, and medical errors.
- Oversees incident file management within scope of Risk Management and Patient Safety processes to ensure accurate and thorough documentation of risk management investigation.
- Owns the analysis and clinical investigation of incidents involving patient harm that pose potential for and/or actual liability to SDUIH.
- Performs pertinent medical record and medical/nursing practice guideline reviews, provider queries, and coordinates specialty reviews, as needed, to facilitate investigation of assigned incidents.
- Independently reviews non-critical incidents to achieve resolution.
- Consults on the incident reporting process that enables reporting of trends to the leadership teams to help support the oversight of quality, safety, and shared learning.
- Identifies problematic practices and/or adverse clinical risk trends and report to the risk assessment committee to eliminate or decrease risk of patient harm and liability of the professionals and the System.
- Communicates and collaborates with leaders from the executive to develop strategies to minimize risk and promote patient safety.
- Reviews and meets ongoing competency requirements of the role to maintain the skills, knowledge and abilities to perform, within scope, role specific functions.

## **Skills:**

- Strong communication and problem-solving skills
- Maintain confidentiality, comply with HIPPA requirements.
- Knowledge of Clinical OSHA
- Knowledge of AAAHC audit requirements
- Travel to other clinic sites
- Knowledge of Native American Culture and Traditions
- Knowledge of Indian health Services RPMS/HER (Electronic Health Record) computer system.
- Computer programs (Word, Excel, etc.)

## Physical Demands:

- May sit for extended periods of time
- Must have the ability to occasionally lift up to 20lbs using proper lifting techniques.

## Qualifications:

- Must have an RN or LPN license through the South Dakota Board of Nursing, or South Dakota Board of Medical Examiners, with no history of Board violations or issues.
- Five years of related experience as an RN Risk Manager and supervisory responsibilities.
- Pass a federal background check.
- Provide Indian Preference documentation if claimed.
- Excellent communication skill, both oral and written.
- Possess valid South Dakota driver's license with no driving infractions within the past four (4) years and show proof of insurance.
- CPR certified or willing to be certified.

## How to apply:

Interested individuals should email their resume and completed application to [carmen.rodriguez@sduih.org](mailto:carmen.rodriguez@sduih.org) applications can be found at <https://sduih.org/careers/>.

**INDIAN PREFERENCE** In accordance to IHS policy and Federal guidelines, preference will be given to qualified Indian applicants in accordance to Section 703 (i) of the Title VII of the Civil Rights Act of 1964. SDUIH is an Equal Opportunity Employer. Must be able to provide Indian Preference documentation if claimed

SDUIH reserves the right to amend this job description as operational needs dictate. SDUIH is an at-will employer.