



Chief Cultural Health Officer (CCHO)

Supervised by:	Chief Executive Officer
Location:	Sioux Falls, or Pierre SD
Status:	Full-time
Salary:	Base on experience

SDUIH OVERVIEW:

The South Dakota Urban Indian Health, Inc. (SDUIH) is a non-profit corporation that consists of two full-time primary care clinics. SDUIH is a comprehensive patient-focused health care organization. SDUIH corporate headquarters is located in Pierre and the agency reports to the Indian Health Service (IHS) in Aberdeen.

Additionally, you'll enjoy quarterly employee wellness activities and continued learning opportunities. When you join our team at SDUIH, you're joining our Tiwahe (family). We believe that through equitable pay, flexibility, and centering employee wellness, we're creating systemic change that benefits everyone, especially our patients. Working with our medical, behavioral health, and cultural health teams, you'll improve the health and wellness of our patients and positively impact the health of our community. SDUIH is celebrating 45 years of care to our Native American Community.

SDUIH employees enjoy traditional benefits, such as:

- Health Insurance – SDUIH pays 72% of the premium
- Life Insurance – SDUIH provides \$25,000, employees can purchase additional
- Sick leave of 40 hours per year
- PTO accrued at the rate of 5 hours each pay period
- Short-Term and Long-Term Disability provided by SDUIH
- 11 paid holidays each year
- Participation in a 401(K) with a company match of 100% of the first 4% the employee contributes
- 12 Wellness Days per year

POSITION SUMMARY:

The Chief Cultural Health Office (CCHO) will work closely with key executives and program managers to identify needs and plan funding revenue streams for the cultural department activities. Communicate information clearly and concisely for proper patient referral. Schedule, coordinate, and conduct planned cultural activities such as facilitating Red Road Groups, Language Classes, and other cultural activities as needed by our Native American Community. Maintain records and prepare required reports. Provide direct supervision of the cultural program staff in Sioux Falls and Pierre Clinics. Supervise any interns, students, and/or contractors. Assess cultural components and how they affect and determine the most appropriate methods to incorporate into each client's cultural holistic healing plan. Determine the need for and type of cultural based spiritual interventions, therapeutic cultural tasks, setting procedures and rules for cultural groups, meetings, referring clients for guidance with client problems.

Duties and Responsibilities

- Facilitates and supervises techniques and activities to provide clients with access to groups, materials, and information to aide in their cultural healing holistic health plan
- Serves as a liaison between the program and community recovery organizations and programs to maintain communications regarding client activities and needs and provides community resources for clients in recovery with the cultural healing program.
- Participates in continuing education training and workshops as needed to maintain high level of competency.
- Develop and execute internal cultural trainings for SDUIH staff
- Train and teach SDUIH staff as needed.
- Complete annual performance appraisals and other feedback as needed to staff/interns under supervision.
- Performs other duties as assigned.
- Ability to maintain flexible work schedule including evenings and weekends.

Knowledge of:

- The traditional, cultural, and spiritual practices of a diverse American Indian community.
- Must understand the American Indian community and culture, as well as experience working with people from diverse ethnic groups and various backgrounds.
- HIPAA and OSHA rules and requirements.
- Ethical and moral counseling standards and protocols.
- Community programs and resources.
- Ability to manage multiple priorities and tasks concurrently and meet deadlines.
- Understanding or willingness to gain understanding of LGBTQ+ and Two Spirit identities, including clinical considerations and best practices for these relatives.

Qualifications:

- A Bachelor's Degree preferred.
- Possess a valid state of South Dakota drivers license.
- Computer proficiency and efficient/accurate data-entry skills.
- Established work with the Native communities.
- Pass a federal background check. Must not have any felony convictions as related to the federal grant authority.
- Able to travel from Sioux Falls to Pierre, SD.
- Must be CPR certified or be willing to obtain CPR certification within 6 months of employment

How to apply:

Interested individual should email their resume and completed application to carmen.rodriguez@sduih.org applications can be found at <https://sduih.org/careers/>.

INDIAN PREFERENCE In accordance to IHS policy and Federal guidelines, preference will be given to qualified Indian applicants in accordance to Section 703 (i) of the Title VII of the Civil Rights Act of 1964. SDUIH is an Equal Opportunity Employer. Must be able to provide Indian Preference documentation if claimed

SDUIH has the right to amend this job description as operational needs dictate. SDUIH is an at-will employer.

I have read the above job description, and understand all my job duties and responsibilities. I am able to perform the essential functions as outline with or without reasonable accommodations. I have discussed any questions I may have about this job description prior to signing the form.

Employee signature _____ Date _____

Supervisors Signature _____ Date _____

How to Apply

Interested individuals should email their resume and a completed application to Michaela.Seiber@sduih.org. Applications can be found at <https://sduih.org/careers/>.

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